



REPLACEMENT DIPLOMA REQUEST FORM

Dear Alumni:

It is our understanding that you no longer have your original diploma in your possession. We will be happy to request a replacement diploma for you. If you have your original diploma and it has been soiled, please return your diploma to us. The items listed below are required before the order can be placed.

Your diploma will be ordered as soon as this form and payment are received and it will take approximately 6-8 weeks to be returned to you.

**Please return this form to:
Tufts University
Administrative Support
Diploma Coordinator
Dowling Hall
Medford, MA 02155**

- **FULL NAME PRINTED** _____
- **SOCIAL SECURITY NUMBER** _____
- **DATE OF BIRTH** _____
- **DEGREES RECEIVED** _____
- **YEAR GRADUATED** _____
- **E-MAIL ADDRESS** _____
- **TELEPHONE NUMBER** _____
- **\$50.00 CHECK PAYBLE TO "TRUSTEES OF TUFTS COLLEGE"**
- **CREDIT CARD PAYMENT:** _____ Visa _____ MasterCard _____ Discover
Account # _____ **Expiration Date** _____
- **SIGNATURE** _____
- **ADDRESS TO WHICH THE DIPLOMA SHOULD BE MAILED**
- _____
- _____

THIS DOCUMENT MUST BE NOTARIZED