

EXAMS and GRADING in MATH 5, 6, 11, 12, 13, and 38 Spring 2008

EXAM DATES

All exams occur on Mondays during the Open Block, from noon to 1:20 PM.

Math 5 and 6: February 11, March 10, and April 14

Math 11 and 12: February 21 (this is a Thursday, but it follows a Monday schedule) and March 31

Math 13 and 38: February 11, March 10, and April 7

MISSING an EXAM

WE DO NOT GIVE MAKE-UP EXAMS UNDER ANY CIRCUMSTANCES for the midterm exams, and WE DO NOT DROP THE LOWEST EXAM GRADE. Thus, missing an exam is a very serious matter. An unexcused absence from any exam will be counted as a zero. Excuses will be accepted, at the discretion of the Mathematics Department, for genuine emergencies (for example, illness on the day of the exam or a death in the immediate family), for some unavoidable and unforeseen events of an extremely serious nature (your living quarters suffer a bad fire), or for a very limited category of foreseen, but unavoidable, serious events (your surgeon attests that you must have surgery later in the semester rather than waiting until the semester ends). REQUESTS TO BE EXCUSED MUST BE ACCOMPANIED BY THE APPROPRIATE DOCUMENTATION (for example, a letter from Health Services stating that you are too ill to take the exam on that day or a note from your Academic Dean confirming that there has been a death in your immediate family).

IF YOU ARE EXCUSED FROM AN EXAM, YOU WILL ALSO BE REQUIRED TO SIGN AN AFFIDAVIT stating the reason for missing the exam and pledging that your account is truthful. Anyone found to have violated this pledge will be reported to the Dean of Students and will receive an F in the course.

Should you have a serious but foreseeable conflict with one of the exams, you are obligated to contact your instructor as soon as you become aware of it. The Mathematics Department will determine whether or not you will be excused from the exam. (For example, wanting to attend your sister's dance performance or having booked an inexpensive flight home for a long weekend will not be deemed valid reasons for missing an exam.) If you are not excused, then you must take the exam or it will be counted as a zero. If you fail to inform your instructor or the Mathematics Department well in advance of a foreseeable conflict and then miss the exam, you will receive a zero on the exam. Unawareness of the date or time of an exam will not be considered a valid excuse, since this information is clearly announced on the syllabus.

GRADING in MATH 5, 6, 13, and 38

Your course grade will be computed as follows. Suppose that L is your lowest midterm exam score, T and T' are your other midterm exam scores, F stands for your final exam score, and H is your homework credit. Your overall course average is the larger of these two numbers:

$$.10L + .20T + .20T' + .50F + H \quad \text{or} \quad .25L + .25T + .25T' + .25F + H$$

This average will be converted into a letter grade according to the conversion chart given below. If you miss a midterm exam for a reason accepted as legitimate by the Mathematics Department, your average would become the larger of these two numbers, where L is now the lower of your two midterm exam scores:

$$.20L + .30T + .50F + H \quad \text{or} \quad 1/3 L + 1/3 T + 1/3 F + H$$

GRADING in MATH 11 and 12

Your course grade will be computed as follows. Suppose that L is the lower of your two midterm exam scores, T is your other midterm exam score, F stands for your final exam score, and H is your homework credit. Your overall course average is the larger of these two numbers:

$$.20L + .30T + .50F + H \quad \text{or} \quad 1/3 L + 1/3 T + 1/3 F + H$$

This average will be converted into a letter grade according to the conversion chart given below. If you miss a midterm exam for a reason accepted as legitimate by the Mathematics Department, your average would become the larger of these two numbers:

$$.25T + .75F + H \quad \text{or} \quad .45T + .55F + H$$

HOW TO CONVERT YOUR COURSE AVERAGE INTO YOUR GRADE

Compute your final course average, based on the grading scheme announced both above and on the syllabus. Do not round off yet. If your score is 98 or above, you will receive an A+.

Otherwise round to the nearest integer and apply the following rules:

93 and above	A (unless you receive an A+ by the rule above)
90-92	A-
87-89	B+
83-86	B
80-82	B-
77-79	C+
73-76	C
70-72	C-
67-69	D+
63-66	D
60-62	D-
Below 60	F