

Petition for One Year Extension of Time to Complete Ph.D. Requirements

Name _____ Student ID # 991- _____
LAST (FAMILY) NAME FIRST NAME

Address _____

Please check if change of address Email _____

Department _____ Academic Advisor _____

Please complete the following as succinctly as possible.

1. If applicable, indicate the date when each of the following requirements have been or will be completed:

- a. coursework _____
- b. preliminary exam; preliminary review _____
- c. qualifying exams or papers; qualifying review _____
- d. language exam(s) _____
- e. dissertation prospectus or proposal meeting _____

2. Is your dissertation research completed? Yes No

If no, how much is completed and when do you expect it to be completed?

3. Describe the current progress on your dissertation proposal and/or written document, and the timeline for completion. Please be specific as to chapter title(s) and brief content. *(For additional space, please use page 3).*

4. How much of the dissertation has been reviewed by your advisor?

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5. Give date that final draft of dissertation was or will be submitted to your committee: _____

6. Give date for defense of dissertation: _____

Student's Signature _____ Date _____

Academic Advisor completes this section:

The academic advisor must recommend the extension of time in order for it to be considered for approval by the GSAS Executive Committee or the School of Engineering Graduate Committee. Endorsement indicates that the student is a) making sufficient progress toward degree completion; and b) if granted an extension of one year, student is likely to complete all degree requirements.

I endorse this extension of time

I do not endorse this extension of time

Please attach the following:

- Comments on practicality of student's proposed time table for completion of remaining requirements
- Comments on the quality and current status of the remaining requirements, including topics selected for projects, preliminary and qualifying review materials, dissertation proposal, and dissertation writing

Advisor's signature _____ Date _____

Director of Graduate Studies' recommendation and signature _____ Date _____

Department Chair's recommendation and signature _____ Date _____

Graduate School Action: Approved Not approved

Comments: _____

Dean's Signature _____ Date _____

Use this additional space to answer question 3, on page 1 (if applicable).

3. Describe the current progress on your dissertation proposal and/or written document, and the timeline for completion. Please be specific as to chapter title(s) and brief content.

