



Tufts
UNIVERSITY

Sackler School
of Graduate
Biomedical Sciences

Transfer Credit Petition Form

Sackler School students may request permission to transfer a maximum of two graduate courses earned at another institution to the Sackler School. Transfer credit petitions and an official transcript showing the credit earned and the grade received must be submitted to the student's program director, who may also request a copy of the course description and a reading list before making a decision.

To be completed by the Student

Name: _____ Date: _____

Degree Program: _____

Course Information:

Semester/Year Completed	Institution	Designator & Number	Course Title	Grade	Credit/s

Student's signature: _____ Date: _____

To be completed by the Program Director

Number of **required course** transfer credits recommended* _____

Number of **elective course** transfer credits recommended* _____

Transfer credit **not recommended** _____

Program Director's Signature: _____ Date: _____

* A minimum of 25 contact hours is equivalent to 1 credit. More than 60 hours is equivalent to 2 credits.

Please forward this form and any documentation to the Sackler School Dean's office, Sackler 814

FOR OFFICE USE ONLY

To be completed by the Sackler Dean's Office

Associate Dean's Signature: _____ Date: _____

Initials and date information entered on student transcript: _____

Cc: student and program director

Revised 03/25/05, 05/26/05, 10/11/06