



Tufts Health Plan Cancellation Form for Graduating Sackler Students

Congratulations on completing your degree requirements. The information below explains the policy and options for canceling your enrollment in the student group health insurance coverage, with Tufts Health Plan.

Graduation Policy for Sackler Students

Sackler students graduating during the academic year in November, February, May, or August, have the option of continuing the student health insurance coverage for 60 days from the official date of graduation. The student has 15 days from the graduation date to notify the Student Advisory & Health Administration Office of his/her intent to continue membership and to submit payment to the Sackler Dean's Office for the full amount of the remaining period of health insurance coverage. Failure to notify the Student Health Administrator and to complete the paperwork and to make full payment to the Sackler Dean's Office for that coverage will result in the student's health insurance policy being cancelled on the date of graduation from Tufts University.

Two forms must be completed to cancel your health insurance and stop payroll deduction:

- 1. In the box below, indicate the date you want your health insurance coverage cancelled. Changes cannot be made once the paperwork has been submitted to the insurance company.

Form box containing fields for Last Name, First Name, Middle, Tufts ID, Cancel my THP coverage on, Check one: I am enrolled in the (Individual Plan, Two-Person Plan, Family Plan), and Signature.

- 2. Contact the Sackler Dean's Office to coordinate the end of your stipend payment and your health insurance. The appropriate forms can be obtained in the Sackler Dean's Office.

If you travel or move outside the Tufts Health Plan Service Area prior to your cancellation date, you are covered for urgent and emergency care only. Since this is an HMO, there are no exceptions to this. If you move to a new residence outside the THP Service Area and notify Tufts Health Plan of your address change, THP will cancel your coverage on the date they receive your letter/phone call, disregarding any notification from this office.

Health Insurance after Graduation Cancellation

Coverage may not be continued in this group plan after graduation cancellation under the Federal COBRA Law, since this law applies to employees only. Commonwealth Connector is an option, if remaining in Massachusetts. www.MAhealthconnection.org

Return to: SAHA, 200 Harrison Ave., Boston, MA 02111 Fax: 617-636-2708 Phone: 617- 636-2712 or 2701.

Office Use Only:

Cancellation Date: / / Tufts Health Plan notified: / /

Copy sent to Sackler School: / / Data Entry: / / SAHA Initials: 04/09