



Adventures in Veterinary Medicine 2012 Application Instructions High School, College, and Adult

**We recommend you print these instructions prior to filling out your online application.
Refer back to these instructions as needed during the online application process.**

Application Deadline

We begin accepting online applications on November 1, 2011. Early application is advised as our sessions are extremely competitive with a limited number of spaces available. The Admission Committee begins to review completed files in late January and continues the review process until all spaces are filled for each session.

*High school residential sessions are the most popular and seats are typically filled by February.

Please note that you do not need to wait for all of your supporting documents to arrive in the AVM office in order to submit your online application.

REQUIRED APPLICATION MATERIALS

Application Form

Please complete all sections of the application form. Use of proper grammar, including correct spelling and capitalization, is important.

Activities List

The application includes a place for you to outline your high school/college activities, outside activities, work/volunteer experiences, special interests, and hobbies. (Adults need not include high school activities.)

Paid or Volunteer Experience

This form is *mandatory* and must be completed by all applicants. Please list your animal related experiences on this form, including research. Animal related experience is necessary for a competitive application. You may list any paid or volunteer experiences, which can include the care, knowledge, and experience you have gained working with animals.

Essay

Please write a one-page typed essay telling us about yourself and your interests in science, medicine, and animals. This essay is an opportunity for you to tell us why you would like

to attend Adventures in Veterinary Medicine at Tufts University. Limit your essay to 650 words, Times New Roman, 12 point font. Spelling and grammar count! Your name and the session to which you are applying should be printed clearly at the top of the page.

Evaluations

Two letters of evaluation are required. *It is not necessary to wait for your letters of recommendation in order to submit your application.* One letter must be written by a teacher, faculty member, advisor, or guidance counselor. The second letter should be written by an individual who can comment on your interest in animals and in veterinary medicine. This letter may be submitted by a work/volunteer supervisor, family veterinarian, or another teacher or faculty member. If you are applying to the adult session, you may choose to submit a letter from an employer, client, or other colleague as well as a letter from a veterinarian or other person aware of your career interests.

Letters of evaluation can be mailed directly to our office from the evaluator. The letter must be on letterhead and be signed. Letters can also be submitted through our online application process (preferred). You may register up to 3 evaluators online. It is important that you inform your online evaluators to expect and allow all emails from messages@notification.embark.com. They will need to open the email to click on the link to submit their online evaluation. Please be sure to follow up with your evaluator to confirm submission. *Letters from family members and/or personal or family friends cannot be accepted.*

College and Adult Applicants

We require that your resume' or curriculum vitae (CV) be submitted with your application. You will see where to upload it as part of the online application.

High School Applicants

Part of AVM's goal is to familiarize high school students with the application process for college and vet school. We encourage students to complete our application and follow up *themselves* once the application has been submitted. If parents have questions about the program, we will be happy to answer them; however, *our main contact should be directly with the students themselves--not their parents.* This is important and gives us an opportunity to get to know each applicant prior to our selection and admission process.

Grades and Official Transcripts

Official transcripts must be sent directly from your school to our office. It is important that each applicant follow through with their institution to ensure we receive the updated and most current transcripts prior to our Admission Committee's review.

- **College Applicants:** We require official transcripts from *every* institution you have attended, including your fall grades from the current year. You may wait to send us your transcripts until you your fall grades are released. If you are in your first year of

college, we will also need your official high school transcripts as well. These transcripts must be official and come directly from your institution.

- **High School Applicants:** 1. We require current official high school transcripts. 2. Students will also be required to submit their midyear grades when they become available in January or February. These transcripts should indicate your 2nd Quarter (First Semester) grades. 3. Students in the 9th grade should submit transcripts from the 8th grade as well.

Completed File

All of the required materials can be submitted through the online application with the exception of official transcripts. There is a \$40 non-refundable application fee, payable online by credit card or electronic check.

Incomplete files will not be reviewed. It is the applicant's responsibility to follow through and ensure that their file is complete. A completed file consists of the submitted AVM electronic application, two letters of evaluation, and all transcripts.

Admission Decisions

Applicants are either admitted to the program, placed on an alternate list, or denied admission. Applicants with strong applications are admitted, applicants who demonstrate potential are placed on an alternate list, and those who need to improve their academic performance and/or animal related experiences are denied admission. Once sessions are filled, strong applicants will also be placed on the alternate list.

*Due to the popularity of the program, if a student has attended AVM previously and is applying for the same session type (i.e., high school), the Office of Special Programs reserves the right to deny admission in order to allow other students the opportunity to participate.

Financial Aid

If you will be applying for financial aid, please indicate that on your application. Instructions for applying, as well as the application itself, are available on the website. Financial aid applications must be postmarked by Friday, March 16, 2012. 2011 Federal tax forms are required. Very limited funds are available and are awarded based solely on need. Applications postmarked after March 16 will not be reviewed for financial assistance.

Please contact us if you have questions or concerns about the application process.
We look forward to receiving your application!



ADVENTURES IN VETERINARY MEDICINE

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