



TUFTS UNIVERSITY
Cummings School of Veterinary Medicine

August 4, 2011

RE: Cummings School Service Fund

Dear Sir or Madam,

The Cummings School Service Fund (CSSF) will be awarding funds for the upcoming fiscal year (FY2013). Organizations are eligible to apply for these funds if they are tax-exempt and community-based, and if they are located in and/or serving residents of the Cummings School's host communities (Grafton and Westborough).

If you would like to apply for a CSSF grant, we ask that you submit the following:

- A completed application (see enclosed application form);
- A cover letter signed by a responsible individual for your agency; and
- Proof of your tax-exempt status (public schools are exempt from this requirement).

Please note that individual awards will not exceed \$500. Only complete applications will be considered.

Applications are to be postmarked, faxed or emailed no later than Friday, September 30, 2011. You may mail your application to my attention at the address shown below, email it to jean.poteete@tufts.edu , or fax it to 508-839-7953.

The CSSF committee will meet to review all submissions during the month of October and awards will be announced by November 15st. If you have any questions, please don't hesitate to call me at 508-887-4740.

We look forward to hearing from you.

Sincerely,

Jean S. Poteete
Senior Campus Planner

Enclosure

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508.887-4740